

## **NORTHMINSTER ENDOWMENT FUND RESOLUTION**

(As approved by the Congregation on April 26, 1992 and amended in January 1995, January 1999, January 2002 and January 2006)

This resolution expresses the desire of the congregation to further the mission of Northminster Presbyterian Church by establishing an endowment fund to be known as the Northminster Endowment Fund. This resolution also describes how the Northminster Endowment Fund will be administered. We affirm our belief that this action is in accordance with the Gospel of Jesus Christ.

### **DEFINITION OF ENDOWMENT FUND**

The Endowment Fund is established by gifts including bequests, charitable remainder and other trusts, charitable gift annuities, assignment of life insurance, and transfers of property such as cash, stocks, bonds, art, and real estate.

The intention is that gifts shall be invested perpetually in income producing assets. The realized income (i.e., interest, dividends, or realized appreciated value) from the investment shall be used according to guidelines of the Endowment Fund described hereinafter. The gifts become legacies that maintain and extend the mission of Northminster.

### **PURPOSE**

The purpose of the Fund is to expand and enrich the ministry of this congregation, not to support the annual operating budget. The intent is to reach the community in ways beyond what is possible with our normal operating budget. The Fund is intended to build the Church community, to create a sense of belonging to Northminster, to attract more members, and to further the mission of Northminster Church.

### **OPERATION**

A Committee consisting of seven members of Northminster, known as the Northminster Endowment Fund Committee, shall administer the Fund. Two (2) members of the Committee, not currently serving on Session, shall be elected for three (3) year terms by the congregation annually following the normal NmPC nominating procedures. One member, who must also serve concurrently on the Session, shall be appointed by the Moderator of Session; the term of the Moderator-appointed member will be one year.

The term of office will be from January 1 to December 31. No member shall serve more than two consecutive three-year terms. After a lapse of one year, a former Committee member may be reelected by the congregation.

The Moderator-appointed member's one year term shall be concurrent with his or her term on Session; therefore he or she may be appointed to successive one-year terms while serving on Session, not to exceed six consecutive years.

The authorized membership of seven (7) members may be adjusted, upon recommendation from EFC with approval of Session, when needed to accommodate changes in assignment and/or responsibility for new initiatives. Congregational approval shall be sought at the following annual Congregational meeting.

In addition, the Senior Pastor will be an ex-officio and non voting member of the Committee at all times.

The Chair will be elected by the Committee.

The Committee will meet at least quarterly.

A quorum shall consist of a majority of membership.

A majority present and voting shall carry any motion or resolution.

The Committee shall elect a Recording Secretary who will maintain complete and accurate minutes of all meetings. Minutes will be supplied to all Committee members, including the Senior Pastor.

The Committee will keep before the congregation the opportunity which the Fund provides for special gifts, deferred gifts, and bequests. It shall also present the Fund as an appropriate vehicle for memorials.

The Committee, at the expense of the Fund, may call upon professional and/or legal counsel as in the best interest of the Fund. These expenditures will be fully disclosed in the annual report.

The Committee shall have policy responsibility for the investment and management of the assets of the Fund. The Fund may be placed with the Presbyterian Church (U.S.A.) Foundation for investment. The investment agent will always be someone who is not a member of Northminster.

The Committee shall be responsible for establishing procedures for the disbursement of grants. If a grant is approved, but the funds are not spent consistent with the requested purpose, the funds shall be returned to the Endowment Fund. If any portion of the annual funds available for grants is not disbursed, those funds shall be available to fund grants in subsequent years.

The Fund specifically will not subsidize or fund salaries and/or employee benefits. Only in extreme circumstances may income from the Fund be used for normal operating expenses, and only with the approval of a two-thirds majority vote of the congregation present at a called meeting.

## **FUND USES**

The Committee will disburse realized income as specific Grants, in response to formal Grant Applications received all year, by majority vote of the Committee. These Grants will support the following Northminster areas:

**Youth:** Assists and extends youth programs at Northminster.

**Capital:** Contributes to the capital and maintenance needs of Northminster ... that is, excluding normal operating expenses.

**Music:** Enriches and enhances music programs beyond the general budget.

**Benevolence:** Benefits the human needs in the local community. The fund will assist those in need within Northminster and the local community.

**Mission:** Benefits the local, national and international mission and evangelism programs of the Church.

**Christian Education:** Assists in theological education, new church development, and special ministry expenses activities.

**Social/Community Events:** Assists and enriches church and community fellowship activities.

### **OTHER**

This resolution may be amended from time to time and submitted to the congregation for approval by a majority of the members present at a called congregational meeting.